

St Mary of the Angels Acceptable Use

Policy 2026



Signed by our class and our teachers, too:

In Early Years, at St Mary's we are safe, we are sensible and we look after others and ourselves online.

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This is how we stay safe when we use computers:



- I will ask a teacher or suitable adult if I want to use the computers / tablets.
- I will only use activities that a teacher or suitable adult has told or allowed me to use.
- I will take care of the computer and other equipment.
- I will ask for help from a teacher or suitable adult if I am not sure what to do or if I think I have done something wrong.



- I will tell a teacher or suitable adult if I see something that upsets me on the screen.
- I know that if I break the rules I might not be allowed to use a computer / tablet.
- I **KNOW** people online aren't always who they say they Are.
- I don't keep **SECRETS** or do **DARES AND CHALLENGES** just because someone tells me I have to.
- I am **KIND** and polite to everyone as well as **SAFE** and **SENSIBLE**.

Signed by our class and our teachers, too:

In KS1, at St Mary's we are safe, we are sensible and we look after others and ourselves online.

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This is how we are respectful and responsible online:

- I will only access computing equipment when a trusted adult has given me permission and is present - at home or at school.
 - I will not deliberately look for, save or send anything that could make others upset.
 - I will immediately inform an adult if I see something that worries me, or I know is inappropriate.
 - I will keep my username and password secure; this includes not sharing it
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- I understand what personal information is and will never share my own or others' personal information such as phone numbers, home addresses and names.
 - I will be careful with what I click on online. I won't click on unexpected links or popups, and only download or install things when I know it is safe or has been agreed by trusted adults. Sometimes app add-ons can cost money, so it is important that I always check.
 - I will always use my own username and password to access the school network and subscription services such as the class page and TTRS.
 - In order to help keep me and others safe, I know that the school checks my files and the online sites I visit. They will contact my parents/carers if an adult at school is concerned about me.
 - I will respect computing equipment and will immediately notify an adult if I notice something isn't working correctly or is damaged.



KS2: Being safe and fair

T: Is it true?

H: Is it Helpful?

I: Is it Inspiring?

N: Is it Necessary?

K = Is it Kind?

- I will only communicate and collaborate online with people I already know and have met in real life or that a trusted adult knows about.
- I know new online friends might not be who they say they are and I am careful when someone wants to be my friend. Unless I have met them face to face, I can't be sure who they are. And I know when to say no online.
- Before I share, post or reply to anything online, I will T.H.I.N.K.
- I understand that if I behave negatively, whilst using technology, towards other members of the school, my family will be informed and appropriate actions taken.

Signed by our class and our teachers, too: